**Manuscript Preparation Guidelines for Full Paper (4-6 Pages) Submitted to PCT-10**

Times New Roman # 10

Presenter

Times New Roman, Bold, Underlined # 10

Times New Roman, Bold # 12

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**Abstract**

1 cm

This document contains the instructions for preparing a manuscript for the PCT-10. The manuscripts should be typed on the A4 (21 cm x 29.7 cm) paper. Please follow the guideline explicitly. Only English paper is required. The abstract should include a concise statement of objectives and a summary of important results. The maximum length of abstract must not exceed 200 words. No figure/table/scheme is allowed to be in the Abstract.

**Keywords:** Three to five keywords should be provided*.*

**1. Introduction**

 Contributed papers are limited 4-6 pages including all figures, graphs and tables. Each manuscript typically contains the following sections

1. Title
2. Authors name (No academic position is required.)
3. Address in Details (Give Phone and Fax. Numbers, E-mail if available)
4. Abstract
5. Text including Introduction, Experimental methods, Results and Discussion, Conclusion
6. Acknowledgment (if required))
7. References

**2. Style and Format**

2.1 General

Manuscripts are typed with a “1.5 lines” space except for heading. Font type should be mimic Times New Roman #10 (show here), as closely as possible. Bold should be used for the paper title (#12), subtitle (# 10). The manuscripts must be typed in 2-column format with the correct width as shown in this example, but the abstract and keyword must be typed in one-column.

2 cm

8.2 cm

8.2 cm

2 cm

0.6 cm

2 cm

2.2 Equations

Equations have to be numbered consecutively throughout the text. The equation number should be placed in parenthesis and flushed with the right-hand margin of the column.

a + b = c (1)

**3. Illustration**

Figures, tables, and graphs should be positioned within the text. They must include caption.

**4. References (In ACS style)**

1. Deno, N.; Richey, H.; Liu, J. S.; Lincoln, D. N.; Turner, J. *J. Am. Chem. Soc.* **1965**, 87, 4533-4538.

2. Asmus, K. D. Recent Aspects of Thiyl and Perthiyl Free Radical Chemistry. In *Active Oxygens, Lipid Peroxides, and Antioxidants*; Yagi K., Ed.; Japan Scientific Societies: Tokyo; CRC: Boca Raton, FL, 1993; pp 57-67.

3. Enander, R. T. Lead Particulate and Methylene Chloride Risks in Automotive Refinishing. Ph.D. Thesis, Tufts University, Medford, MA, 2001.

4. Freudenrich, C. How Lead Works. http://science.howstuffworks.com/lead.htm (accessed May 29, 2014).